

Topunion Electronics Corp

2024 "Workplace Mindfulness, Safety, Environmental Protection and Health Micro Actions" Promotion Activity Plan

Workers work more than 1/3 of the time every day. In order to maintain work safety, enhance common environmental protection awareness and physical and mental health, and cultivate healthy living habits, the workplace uses five hearts - peace of mind, attentiveness, patience, thoughtfulness, and warmth to create a "safe and healthy" environment" and move towards the goal of sustainable business operations.

1. Goals:

- (1) Support and establish workplace safety and health awareness and culture from top to bottom, and gradually shape workplace safety and health culture.
- (2) Expand safety, environmental protection and health promotion activities to all employees to enhance safety, environmental protection and health awareness and action.
- (3) Promote cross-unit cooperation and build cohesion.

2. Sponsors/co-organizers: Industrial Safety and Health Center, Employee Welfare Committee, Ministry of Labor, Hsinchu City Health Bureau.

3. Execution Unit: Industrial Safety and Health Center (Contact Person: Guo Peijia Extension 128)

4. Target audience: all employees

5. Processing time: From April 1 to October 31, 2024.

6. Activity content:

(1) Group activities:

1. Personnel in each unit accumulate points by completing the following tasks.

- Unit grouping: (divided into the following groups based on average number of people)

Group	Unit	Persons	Group	Unit	Persons
MFG (1-1)	SMT	50	MFG (1-5)	TAP	50
MFG (1-2)	SMT	50	PR	PR/WH	50
MFG (1-3)	SMT	50	QA	QS/QE/QC/I QC	50
MFG (1-4)	DIP/MFG/RP	50	Office (1-1)	ENG/MIS	50
MFG (1-5)	TAP	50	Office (1-2)	MK/FN/HR/GF A/ESH/AUDIT/ GMO	30

● Activity tasks:

NO.	Task	Bonus points
1	The unit publicly declares to promote health promotion activities	50 points
2	Participate in company-related educational training/lectures/activities: % of participants	Percentage, equivalent points
3	Online event participation: % of participants	Percentage, equivalent points
4	Participation in club activities: % of participants	Percentage, equivalent points
5	Use of sports facilities/book borrowing in the reading room and infirmary: percentage of users (When using or borrowing, please scan the QR_Code on the facility/bookcase to log in)	Percentage, equivalent points
6	Work/Traffic Accidents: Number of Occurrences	The number of cases occurred will deduct 20 points/piece.
7	Work/Traffic Accident: Days Lost in Work Time	The number of days lost in working hours is equivalent to the deduction of points

2. Rewards: The top 5 with the highest accumulated points at the end of the event will be awarded bonuses (\$5,000 , \$ 4,000 , \$3,000 , \$2,000 , \$1,000 /unit) and a certificate of merit.

3. Award announcement: Award information will be announced within 3 weeks after the event ends.

4. Award time: Public recognition in conjunction with large-scale company events (such as Christmas or annual parties).

(2) Personal activities:

[Activity 1]: Enjoy/want to know about safety, environmental protection and health

1. Activity content: The activity period lasts for 7 months, and one "safety, environmental protection or health knowledge" publicity or activity will be released every month to complete the activity tasks.

Those who fill back the questionnaire will get a chance to participate in the lottery for the participation award that month, and those who have participated in the activity for 7 months will get a chance to win the perfect attendance award.

2. Rewards: Prizes will be drawn for 10 participants in each monthly event, and 60 prizes are expected to be drawn. \$100 coupon for participation award; \$200 coupon for perfect attendance award;

You will also have the opportunity to win the Perfect Attendance Award Lucky Draw and receive a "disc-shaped intelligent pulse shoulder and neck massager".

3. Reward announcement: A public lottery will be held on the "TU Golden Mind FB" in the second week of the next month, and prizes will be won by email at 5:00 pm on the day of the lottery.

News. (If the number of participants is not reached, the prize will be awarded based on the vacancy)

4. Prize redemption time: The execution unit will notify you via email within 10 days of announcing the prize information.

[Activity 2]: My health diary

Activity content: During the activity period (2024/4/1~10/31, 214 days in total), those who continuously or cumulatively fill in the online questionnaire "Personal Health Record" for a certain number of days will receive instant rewards Vouchers. The accumulated days and corresponding award points (points/yuan) are as follows.

Persevere		Tirelessly	
Complete the number of consecutive days	Accumulated points	The cumulative number of non-consecutive entries	Accumulated points
30 days	100 points	1~40 times	50 points
61days	150 points	41~50 times	100 points
91 days	200 points	51~60 times	150 points
122 days	250 points	61~70 times	200 points
153days	300 points	71~80 times	250 points
183days	400 points	81~90 times	300 points
214days	500 points	91 and above times	350 points

1. Rewards: The maximum number of perseverance awards and tireless efforts awards is 25 each. (The two awards, Perseverance Award and Tireless Award, can only be chosen by each employee. One prize redemption)
3. Reward announcement: A public lottery will be held on "Taiyong Golden Brain FB" in the second week of the next month, and prizes will be won by email at 5:00 pm on the day of the lottery. News. (If the number of participants is not reached, the prize will be awarded based on the vacancy)

[Activity 3]: Quit smoking, save money, and win health

1. Activity content:

a. Smoking cessation group: The registration target is employees who are "smokers". Those who are willing to participate must register with the factory maintenance manager on March 29. The activity lasts for 2 days and requires carbon monoxide (CO) testing and participation in a complete smoking cessation class lecture. activities, and complete the online activity questionnaire.

b. Lecture activities: There is no restriction on qualifications. There will be one lecture on tobacco hazards each on 4/12, 4/26, 5/10, 5/17, and 5/24, and participants must participate and complete the online activity questionnaire.

2. Rewards: Three other performance evaluations:

a. Participate in the smoking cessation lecture activities. Three participants will be selected for participation prizes in the monthly activities and will receive an instant coupon worth 100 yuan per person. And you can participate in the perfect attendance lucky prize again Lucky Draw Opportunity - A dish-shaped intelligent pulse shoulder and neck massager.

b. For those who participate in quitting smoking, the carbon dioxide (CO) concentration before and after participating in the activity shall be based on the smoking habits reported in the new/in-service health examination questionnaire.

In the concentration test, the top 5 people with the highest contrast concentration will receive instant

coupons worth \$500 , \$400 , \$300 , \$200 , \$100 .

c. Those who have not smoked for more than 6 months (inclusive) and successfully quit smoking will be given an instant coupon of \$1,000 per person, and will be reported to the Hsinchu City Health Bureau in 2024.

Li's smoking cessation competition has a maximum prize of \$300,000.

3. Award announcement: Award information will be announced within 3 weeks after the event ends.

4. Prize redemption time: The execution unit will notify you via email within 10 days after the announcement of the winning information.

[Activity 4]: Healthy and good posture

1. Activity content: Registration is open to employees with a "body mass index (BMI) > 24 or above". Those who are willing to participate must report to the factory maintenance manager on March 29

During the event period (2024/4/1~/10/31, a total of 214 days), at the start of the event, applicants must cooperate with re-measurement of height/weight on 4/1

/Body fat/BMI is used as the benchmark for the competition. Subsequently, the height/weight/body measurement will be taken at the medical office on the 4th floor from 11:30 to 13:00 on the first week/Monday of every month.

Fat/BMI, as a comparison of postural control effectiveness.

2. Rewards:

a. Those who have participated in the activity for 7 months will receive an additional RMB 300 perfect attendance voucher, and can participate in the perfect attendance lucky draw opportunity - a dish-shaped intelligent pulse shoulder and neck massager.

b. After the event, the top three with the greatest reduction in total BMI will be measured and counted, and will be given instant coupons of NT\$3,000/NT\$2,000/NT\$1,000 and certificates. (If the number of people is insufficient, the number of award places will be vacant)

3. Award announcement: Award information will be announced within 3 weeks after the event ends.

4. Prize redemption time: The execution unit will notify you via email within 10 days of announcing the prize information.

7. Others

1. After the individual activities one to four are completed, the total accumulated points of the individual will be counted.

2. Rewards: The top three with the highest cumulative points will be awarded bonuses (\$2,000,\$ 1,500 , \$1,000 per person) and certificates.

3. Award announcement: Award information will be announced within 3 weeks after the event ends.

4. Award time: Coordinate with the company's large-scale events (such as; Christmas or annual party) for public recognition.

8. Proviso Statement

(1) The execution unit reserves the right to amend, suspend or terminate this activity at any time. If there are any changes, a separate announcement will be made.

(2) If there is any problem in this activity due to computer, Internet, telephone, technology or other reasons that are not attributable to the organizer, the participants of this activity will be affected.

If the registered data is lost, wrong, unrecognizable or damaged, resulting in invalid data, the executing unit will not bear any legal responsibility. Participants and winners shall not have any objections.

(3) Notifications of winning prizes in the event will be sent via email. Participants guarantee that all information filled in or provided is true and accurate. Correct. If the information is incomplete, falsified, or cannot be contacted, the executing unit has the right to cancel the participation in the event and the qualification to win the prize.

(4) The award execution unit reserves the right to replace prizes of equal value.

(5) The executing unit attaches great importance to and abides by legal provisions related to personal data protection.

5. The description of personal data protection is as follows:

a. Workplaces and individuals participating in this activity are deemed to understand and agree that the Center will collect, process and use workplace and personal data in order to organize the 2024 "Workplace Mindfulness, Safety, Environmental Protection and Health Micro Action Plan" promotion activity. The information will only be used within the scope of the activity, such as data collection, review, statistics, contacting the winning workplaces, winners and other unspecified matters, and confidentiality will be fulfilled.

b. The Center will fulfill its obligations and responsibilities in the safekeeping of workplace and personal information.

➤ Relevant activity questionnaire filling URL:

[Activity 1] Enjoy/want to know about safety, environmental protection and health

https://docs.google.com/forms/d/14DFEwdVaePd-UopmU51sKAJ0dD_71kSBre8lS0Uf7vs/edit

[Activity 2] Micro-actions for healthy habits

<https://docs.google.com/forms/d/13x2Ac99hlc0xR1kmVyOAgWa1bOaZEYNb23FFN5jdeZI/edit>

[Activity 3] Quit smoking, save money, and win health

<https://docs.google.com/forms/d/13x2Ac99hlc0xR1kmVyOAgWa1bOaZEYNb23FFN5jdeZI/edit>



[Activity 1]



[Activity 2]



[Activity 3]